

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the [Federal Advisory Committee Membership Balance Plan Guidance](#) prior to completing this form

BUREAU OF LAND MANAGEMENT
(1) FEDERAL ADVISORY COMMITTEE NAME <i>State the legal name of the FAC</i>
Carrizo Plain National Monument Advisory Committee (Committee)
(2) AUTHORITY <i>Identify the authority for establishing the FAC</i>
Federal Land Policy and Management Act of 1976 (FLPMA) Presidential Proclamation of January 17, 2001 (Proclamation) Federal Advisory Committee Act, 5 U.S.C. Appendix 2
(3) MISSION/FUNCTION <i>Describe the mission/function of the FAC</i>
The Committee was established to advise the Secretary of the Interior concerning the revision and implementation of the comprehensive plan for the Carrizo Plain long-range management plan.
(4) POINTS OF VIEW <i>Based on understanding the purpose of the FAC, (a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered; (b) consider identifying an anticipated relative distribution of candidates across the categories; and (c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members</i>
The Committee is composed of nine members from within the State of California. Members include representatives of the San Luis Obispo County Board of Supervisors, the Kern County Board of Supervisors, the Carrizo Native American Advisory Committee, the Central California Resource Advisory Council, those authorized to graze livestock within the National Monument, and the public-at-large. Members have expertise through education or practical experience in matters relating to the purposes for which the Monument was established, including planning, cultural resource protection, natural resource management, and similar disciplines. All members have demonstrated the ability to analyze and interpret data, evaluate proposals, identify problems, and promote the use of collaborative management techniques such as inter-agency coordination, management across boundaries, information sharing, and partnerships. There will be no special government employees on the Committee because all members are appointed to represent an interest.
(5) OTHER BALANCE FACTORS <i>List any other factors your agency identifies as important in achieving a balanced FAC</i>
Not applicable
(6) CANDIDATE IDENTIFICATION PROCESS <i>Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:</i>

- (a) *describe the process*
- (b) *identify the agency key staff involved (by position, not name)*
- (c) *briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) *state the membership term limit of FAC members, if applicable*

In order to obtain members, the Monument Manager announces a 45-day open call for nominations period in the Federal Register. During the open period, the Monument Manager and the BLM California State Director send a news release to all major media outlets throughout the State to solicit nominations. The call for nominations is also posted on the BLM-California and the Monument websites. The Governor of California is also consulted.

The Monument Manager selects the nominees. The recommendations are forwarded to the BLM-California State Director and Governor of California for concurrence. The recommendations are then forwarded to the BLM Director, before being sent on to the Department of the Interior (DOI) and DOI White House Liaison for vetting and approval. Committee members are appointed by the Secretary of the Interior.

According to 43 CFR 1784, "A vacancy occurring by reason of removal, resignation, death, or departure from elected office shall be filled for the balance of the vacating member's term using the same method by which the original appointment was made."

Committee members serve 3-year terms, and can be re-nominated to serve additional 3-year terms.

(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

Subcommittees are not subject to FACA because they are not providing advice directly to a Federal Officer of the Department of the Interior. All advice or work products go directly to the parent Committee for review, consideration and deliberation at a FAC meeting before being submitted to the Department of the Interior through the DFO.

(8) OTHER

Provide any additional information that supports the balance of the FAC

Not applicable

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

May 6, 2012